

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES – May 9, 2025

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, April 4, 2025, at 10:00 a.m. online via Zoom video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT

Karyn Hascal, Chair
Leon Heaton
Danielle Matlock
Dr. Stephanie Raglin, Vice Chair

DEPARTMENT OF PROFESSIONAL LICENSING

April Alsabrook, Section Supervisor
Kristen Lawson, Commissioner
Lisa Traylor, Board Administrator
Daniel Leffel, Board Attorney
Courtney Cook, Finance
Chasity Wray, Finance

OTHERS IN ATTENDANCE

Corey Garrett
James Ballard
Monica Davis
Steven Faul
Brandon Vanover

MEMBERS NOT PRESENT

David Gearheart
Robert Durham

CALL TO ORDER

- Mrs. Hascal called the meeting to order at 10:00 a.m.

MINUTES

- Mr. Heaton made a motion to approve April 4, regular board meeting minutes. Motion was seconded by Dr. Raglin, and the motion carried unanimously.
- Dr. Raglin made a motion to approve the April 24, special called board meeting minutes. Motion was seconded by Mrs. Matlock, and the motion carries unanimously.

DPL REPORT

- Commissioner Lawson informed the board that she will begin looking at a budget analysis to add additional staff member for DPL due to incoming increase in applicants due to HB 505.

OLD BUSINESS

- No report.

NEW BUSINESS

- No report.

LEGAL COUNSEL REPORT

- Mr. Leffel informed the board that the CCS regulation was still in process to be reviewed.

APPLICATION REVIEW

- Mr. Heaton made a motion for closed session pursuant to KRS 61.810(1)(j)(k) for application review. Motion was seconded by Mrs. Matlock, and the motion carried unanimously. The Board entered closed session at 10:15 a.m.
- Mrs. Matlock made a motion to enter open session at 11:05 a.m. Motion was seconded by Mr. Heaton, and the motion carried unanimously.
- Mr. Heaton made a motion to approve the credentialing applications that were submitted via mail. Motion was seconded by Dr. Raglin, and the motion carried unanimously.
- Mr. Heaton made a motion to approve the credentialing applications submitted via eService's as reviewed. Motion was seconded by Mr. Durham, and the motion carried unanimously.

REVIEW COMMITTEE

- The review committee made a motion to accept the review committee's recommendations. Motion was seconded by Dr. Raglin, and the motion carried unanimously.

COMPLAINTS COMMITTEE

- The Complaints committee did not meet.

TRAVEL AND LODGING

- Mr. Heaton made a motion to accept travel, Per Diem for the May 9, 2025, meeting. Motion was seconded by Mr. Durham, and the motion carried unanimously.
- Dr. Raglin made a motion to accept per diem for the June 13th, Clinical supervision training for Leon Heaton to present. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.

NEXT MEETING

- Regular meeting, Friday, June 6, 2025 @ 10:00 a.m.

ADJOURN

- Mr. Heaton made a motion to adjourn at 11:09 a.m. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.

